

**Optum Idaho - Behavioral Network Services**

**Respite Care Record Tool**

Facility Name:

Reviewer Name:

Date of Facility Review:

*Rating Scale: NA = Not Applicable Y = Yes N = No*

Y	N	NA
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1	Prior to initiation of Respite Care, there is evidence in the record that the member was assessed by an independent assessor.			
2	When a member receives Respite Care there is evidence in their person-centered service plan supporting the need for this service.			
3	For members receiving Respite Care, there is evidence in the record documenting the member is willing to receive these services and to be assessed by a treating professional.			
4	There is evidence in the record that the person-centered service plan includes the member would benefit from Respite Care to support remaining in his/her current living situation.			
5	When the member receives Respite Care, factors in the CANS that precipitated admission indicates the member's family or caregiver requires a temporary break from caregiving.			
6	The provider has documented the member's medication, medical equipment, and assistive technology that will accompany the member to Respite Care, and evidence that this has been discussed with the family/guardian prior to initiation of services.			
7	There is evidence of documentation of the member's medication needs, including any plans for administration.			

<b>8</b>	Clinical documentation signed by the parent/guardian incorporates instructions for medication assistance, medical care, special needs and emergencies, and assures the person-centered service plan is updated.		
<b>9</b>	There is evidence in the person-centered service plan the respite provider delivers respite services according to a plan of care.		